

July 9, 2013
Greenwood Township – Regular Meeting Minutes

The regular meeting of the Greenwood Township Board of Trustees was called to order by Supervisor Gill at 7:30 p.m. at the Greenwood Township Hall, 9025 Yale Road. Other board members present were Clerk O'Brien, Treasurer Ramsey and Trustees Jonseck and Stewart along with 3 residents. The minutes from the regular meeting on June 11, 2013 were approved as presented.

The treasurer's report was read by Ramsey and approved.

In correspondence Gill discussed the bill from the State Tax Commission regarding the certification of the 2010 and 2011 tax roll. Stewart discussed a conversation with Waste Management regarding a change in the day of garbage pickup. The regular day of pick up will be Monday beginning July 15th.

Stewart made a motion to approve the bills as presented. O'Brien seconding. Motion carried 5-0.

Gill discussed a question on the fire report regarding hose replacement and the parking of Kenockee's antique fire truck being parked at the Greenwood Fire Hall. Stewart discussed a question regarding repairs to Truck #36 and why Engineer Palmer was contacted instead of Michigan Fire Apparatus who is contracted by Greenwood Township.

The enforcement officer's report was approved as presented.

The Zoning Administrator reported that there will be a Planning Commission meeting on July 17, 2013.

Auditor Curtis McBride from McBride-Manley & Company PC was present to give a presentation regarding the Township audit performed this year. Curtis commended the township on all the internal audit controls put into place since 2011. McBride also commended the township for being very financially sound considering the loss of revenues over the past few years. Curtis discussed the possibility of a loss of revenue as the Personal Property Taxes may be phased out.

In new business Stewart made a motion to amend the building inspection fee schedule and remove the double permit fee for construction started without a permit from the fee schedule. Ramsey seconding. Motion carried 5-0. O'Brien made a motion to amend the budget to cover the bill for \$7,025.54 to the State Tax Commission to certify the tax roll. O'Brien recommends moving the \$7,025.54 from Drains at Large into Assessor Miscellaneous expenses. Roll Call: Gill – yes, O'Brien – yes, Ramsey – yes, Jonseck – yes, Stewart – yes. Motion carried 5-0. O'Brien made a motion to pay the bill from the State Tax Commission. Jonseck seconding. Motion carried 5-0. Stewart discussed the Upgrade of the MS SQL Server for BS&A.Net for Tax/Assessing which is mandatory by January 1, 2014. Stewart made a motion to purchase the equipment from IT Right which includes installation and a daily back up in the amount of \$3,065.00. Gill seconding. Motion carried 5-0. Jonseck made a motion to purchase the BS&A program for Tax and Assessing in the amount of \$4,950.00. Ramsey seconding. Roll Call: Gill – yes, O'Brien – yes, Ramsey – yes, Jonseck – yes, Stewart – yes. Motion carried 5-0. Ramsey discussed changing the Township fee schedule regarding a request for the tax roll.

Ramsey recommends that the fee be \$150.00 which is what St. Clair County charges. Stewart made a motion to change the fee to \$150.00 for the request of the tax roll. O'Brien seconding. Motion carried 5-0. O'Brien made a motion to replace the back up battery for the Optech Voting Machine for \$95.00 and the battery in memory pack for \$59.00. Ramsey seconding. Motion carried 5-0.

In citizens comments a request was made to include newsletters with the tax bills and assessment notices. A question was raised regarding the Hewitt Road bridge which is being repaired. A resident asked the township to look into the ditch on the corner of Metcalf and Fargo.

Ramsey made a motion to adjourn. Stewart seconding. Motion carried 5-0.

Meeting adjourned 8:45 p.m.

Sonya O'Brien
Greenwood Township Clerk